



BROWN COUNTY FAIR ASSOCIATION, INC.

P.O. Box 472 De Pere, WI 54115 920-336-7292

www.browncountyfair.com

January 2019

Hello Past and Potential Food Vendors:

We are happy to invite you to apply for a food vendor spot at the 2019 Brown County Fair. The dates for the 2019 fair are August 14-18, in De Pere, Wisconsin. **All information is available on our website:** browncountyfair.com

Please read the enclosed Brown County Fair Food Vendor Contract, and Food Vendor Rules and Regulations carefully. There are changes from last year. All forms need to be filled out completely and returned. Your signature on the form indicates that you have read the Rules and Regulations, and that you agree to follow all of them.

If you are interested in participating in the Brown County Fair this year, the following items **must be received before you are eligible for a spot.**

- \$200 Security Deposit
- \$150 Utility Fee
- \$ 90 Camping Fee (if needed)
(The overnight fee will double to \$180 if not received with contract request)
- Completed Contract
- Electrical Needs
- Wisconsin Temporary Operator and Seller Form
- Certificate of Insurance

The Brown County Fair Association Executive Board will review all applications. The Food Vendor Coordinator will notify everyone whether they have been accepted, or not accepted. Those who are not accepted will have all their deposits returned to them. These notices will be sent by regular mail.

All vendors who are accepted will receive confirmation via Email or mail. No food stand will be allowed to set up until these items are on file with the Brown County Fair Food Vendor Coordinator. **A meeting with all food vendors will be held on Wednesday, August 14, 2019 at 11.00AM. It is important that all vendors attend this meeting.**

Please be advised, that the Brown County Fair Association retains a liquor license that only allows for the sale of malt beverages and wine. No hard liquor is allowed.

We look forward to hearing from you. If you have any questions, please feel free to contact me. Please see the contact information at the bottom of this letter.

Working together, we can make the 2019 Brown County Fair a great fair!

Thank you,

Vickie Van Deurzen Food Vendor Coordinator

920-680-6922 Email: vickievandeurzen@browncountyfair.com

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2019 Fair Dates: August 14th – 18th