

Brown County Fair Food Vendor Contract

August 17th-21st, 2022

Legal Name of Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Email: _____

Phone number: (____) _____ Mobile phone Number: (____) _____

Federal Identification Number (FEIN) _____

Food/Beverages to be sold by vendor (be specific):

If Duplicity exists among submitted menus, a discussion may be held with interested parties, to come to an agreement leading to a variety of food/beverages. Only items listed on this contract will be allowed unless approval is given by the Brown County Fair Association, Inc. prior to the start of the Brown County Fair.

The following information must be completed so we can plan and provide the space needed by each vendor. If you are ordering booth equipment from the Brown County Fair Association, Inc., it must be on this form. Please check the items you need.

1. _____ **Utility Fee: \$150.00** (Please list appliances below) **ALL** appliances and electrical needs **MUST** be listed. The Brown County Fair reserves the right to limit number of outlets.
2. _____ **Tents:** Please mark size needed if you are ordering tent(s) from the Brown County Fair Association, Inc. **Please circle the tent size needed below:**
10'x10'=\$145.00 --- 15'x15'=\$175.00 --- 15'x20'=\$185.00 --- 20'20'=\$250.00

20'x30'=\$300.00 --- 20'x40'=\$400.00 --- 30'x30'=\$4500.00 ---30'x45'=\$600.00

30'x60'=\$750.00 40ft side Sections= \$25.00 per section **Amount needed:** _____

3. **Cooking Method:** ____ Charcoal: ____ Heat w/electricity ____ Deep Fry ____
Other, please list type: _____
4. **Size of space needed** in Feet: Length: _____ Width: _____
This measurement should be the total length and width for everything you have in your space. It includes space needed for the tent (remember to add 5 feet minimum on each side for lines if tent is from the Brown County Fair Association, Inc.), trailer (including hitch, awnings, and anything else sticking out of the sides of the trailer), cooking area, refrigerated trailers, awnings, over hangs, etc. Please indicate if you serve out of a certain end or side of your space. We require a picture (if you are not renting a tent from the Brown County Fair association, Inc.) to help ensure that we can serve your best interest. Please include three (3) references including contact name and phone number(s). The Brown County Fair, Inc., determines your space request needs to be altered, you will be contacted prior to the Brown County Fair.
5. **Storage of trailers:** with a refrigerator/freezer must have a contact name and phone number on the back door for emergencies. These trailers will park in a designated area. An additional fee of \$75.00 per electrical connection will be charged. This will be on a first come basis.
6. **Overnight fee:** A fee of \$90.00 will be charged for staying overnight on the fairgrounds. The overnight stay will be from Tuesday, August 16th, 2022 to Sunday August 21st, 2022. Overnight stay space is very limited and spaces will be assigned. There is no guarantee of electricity or utilities. If electricity and utilities are available, the Brown County Fair Association, Inc. has the right to limit the use. No open flames or fire pits are allowed in the overnight stay area. Space needed in
Length: _____ **Width:** _____
7. Admission Tickets: Each Food Vendor will receive 10 daily passes, with the option to purchase daily passes at \$6.00each. The Brown County Fair Association, Inc., reserves the right to limit the number of daily passes. These passes **DO NOT** include carnival rides. The additional passes can only be purchased until **NOON** on Wednesday, August 17th, 2022. After noon the gate admission prices will be charged. No one will be allowed to enter the Brown County Fair **without a daily pass**.
8. **Deposit:** A deposit in the amount of \$200.00 is required to ensure that you stay in compliance with the Rules and Regulations. This deposit will be cashed and the fair will issue you a check after all the bills are satisfied and you have stayed in compliance with the rules and regulations. This refund check will be mailed to you.
9. **Beverages:** The Brown County Fair Association, Inc., has an exclusive beverage supplier for all soft drinks, water and alcoholic beverages. All vendors must be aware of this policy when signing this contract. Beverage prices will be set by the Brown County Fair Association, Inc., **The Prices for the 2022 beverages will be announced.**

Deposits required:

_____ Utility Fees = \$150.00

_____ Camping Fees = \$90.00

_____ Refrigerator/freezer Trailer Storage= \$75.00 (per electrical connection)

_____ Security Deposit = \$200.00

The Brown County Fair is accepting CREDIT and DEBIT (Service fees apply)

PLEASE FILL IN THE INFORMATION ON THE SIGNATURE PAGE

Payments will be deposited.
If you remain in compliance with all rules and regulations, your security deposit will be refunded. If you have a balance due at the end of the fair, your security deposit will be applied to that balance. **FULL Payment and All Necessary Paperwork is due 30 days prior to the start of the fair.** If the Brown County Fair is forced to cancel a full refund will be issued.

Vendors applications are on a first come basis. All required information needs to be received by the Brown County Fair Association, Inc., before you will be considered. Please include your contract, payment in full, electrical needs, Wisconsin Temporary Event Operator and Seller form and a certificate of insurance will all the necessary information. The City of De Pere Health Department will contact you if they need any further information from you. **Please read the 2022 Rules and Regulations carefully. If you are in agreement with all the Rules and Regulations and would like to apply for a food vendor space, please complete the contract, make check payable to the Brown County Fair Association, Inc. Include electrical needs, Wisconsin Temporary Event Operator and Sellers form and complete certificate of insurance with your mailing.**

Mail all items to :
Brown County Fair Association Inc.

P.O. Box 5172, De Pere, WI 54115

Vendor Coordinator: Sheila Steinfeldt, 920-676-2307

THE PERSON SIGNING THIS CONTRACT IS RESPONSIBLE TO INFORM ANY AND ALL PERSONS WORKING YOUR VENDOR SPACE OF ALL BROWN COUNTY FAIR ASSOCIATION, INC., FOOD VENDOR RULES AND REGULATIONS.

Any violation will result in the forfeit of your security deposit

It will be at the discretion of the Brown County Fair Association Executive Committee, if there will be immediate removal from the fairgrounds.

Contract Signatures:

By signing below, the vendor acknowledges that he/she has read and agree with the Brown County Fair Association, Inc 2022 Rules and Regulations. The Vendor agrees to abide by them and all other regulations of the city, county, and state.

Vendor Name: (please print) _____

Vendor Signature: _____ Date: _____

Brown County Fair Vendor Coordinator: _____ Date _____

Card Information (Service Fees May Apply)

Name of the Card: _____

Card#: _____

Expiration Date: _____ Security code: _____

Signature: _____

If your card is registered with a different zip code then the one on this contract, please provide correct zip code for this card _____